



EMPLOYMENT OPPORTUNITIES

Employment Opportunities: Employees interested in any of the positions listed below should contact the Recruiter in Human Resources at 928-537-6367. Request for Transfer forms are available in the Human Resource office. Interested employees will be given preference until the deadline for transfer requests.

Clinical Analyst

Shift: Days

Hours: 40 p/week

GENERAL DUTIES:

Designs, develops, and streamlines the current documentation in electronic format for both clinical and nonclinical areas. Participates in a collaborative effort to obtain a total electronic medical record. Maintains and improves the current documentation system.

Education and/or Experience:

- Provide clinical support for future implemented information systems.
- Creates documents; revises documentations.
- Answers request calls/e-mails regarding computer issues.
- Assigns/sets up employee securities.
- Assists departments with reports and data retrieval.
- Assists physicians and offices with chart link and other future systems

EDUCATION AND TRAINING:

- High School diploma or equivalent (required).
- Arizona RN license (preferred)
- Advanced computer skills (required).
- Two years related experience (required).
- Two years experience in a healthcare field (required)